

# SETTING S.M.A.R.T. GOALS

goals should be:

## S.

### SPECIFIC

What are you planning to do? Who and what will be involved? Give precise details.

## M.

### MEASURABLE

How will you know if you met your goal? What are you aiming for?

## A.

### ACTIONABLE

What work are you doing yourself? What is actually being accomplished?

## R.

### RELEVANT

Why is this important? How will it directly benefit the community you're serving?

## T.

### TIMELINED

When do you plan to accomplish this by? How will you stay on track?

S.M.A.R.T. goals don't just tell you where you're going. They provide an outline of how to get there and make certain you know whether or not you've arrived.

### Example:

By June 2018, I will build two accessible picnic tables for the use of campers at Rocky Mountain National Park.

timelined

actionable

measurable

specific

relevant