



**USA Girl Scouts Overseas
Troop Money Earning-Activity Approval Application**

Money-earning projects should have prior approval of the Overseas Committee Chair (OCC).

If the OCC approves the money-earning activity, they will request permission from the installation commander, school, or local partner following the procedures set forth by him/her. The troop will be informed of the decision. If the request is approved, the troop's leaders will be given the local fund-raising guidelines to follow. Upon completion of the activity, an *Evaluation of Event/Activity form* be submitted to the OCC.

Troop#: Age Level: Daisy Brownie Junior Cadette Senior Ambassador

Name of Troop Leader or Treasurer:

Phone: Email Address:

Describe troop plans that require additional funds:

Give a detailed breakdown of the projected costs for the plans described above:

Expense Item:	<input type="text"/>	Amount \$:	<input type="text"/>
Expense Item:	<input type="text"/>	Amount \$:	<input type="text"/>
Expense Item:	<input type="text"/>	Amount \$:	<input type="text"/>
Expense Item:	<input type="text"/>	Amount \$:	<input type="text"/>

For the plans above, provide the following information:

Total cost \$:

Cost per person \$:

Cost covered/each person\$:

Total cost covered by troop Cookie Sale money (if applicable) \$:

Cost covered by other sources \$:

List sources and amounts expected \$:

Amount needed from money earning activity \$:

Date(s) of requested money-earning event/activity:

Description of money-earning activity:



For OCMT Use:

Approved Dissaproved

OCC Name/ Signature: Date:

Approved Dissaproved

Military Installation Commander or Local Partner Initialed:

Date:

Troop notified of decision: Yes No Initials: Date:

Evaluation of Money Earning Event/ Activity



Please complete this form and submit to the overseas committee chair within two (2) weeks from date of project. Remember to keep a copy for the troop's records.

Troop#: Age Level: Daisy Brownie Junior Cadette Senior Ambassador

Was this money-earning activity worthwhile? Yes No

Was the facility/area used appropriate for the activity? Yes No

Were there problems getting approval for the project? If yes, please explain Yes No

Who was your military or local partner POC?

Did you send a thank you note? Yes No

Was it clear to all girls/adults in the troop what this activity was for and how the money earned from the project would be used?

Yes No

Yes No

Was this event successful? If not, please explain:

Indicate any changes from your original plan:

Did this project support troop program? How? Yes No

Total amount of money earned \$:		<input type="text"/>	
Less expenses	-	<input type="text"/>	(Itemize) <input type="text"/>
Net profit	\$	<input type="text"/>	

Signature, Troop Treasurer

Signature, Troop Leader

Date: